

GDPR & PRINTING

Don't let the new regulation for the handling and protection of personal data result in heavy fines. Have your entire enterprise ready as of May 25, 2018.

Digital Data & Printing: LRS® solutions help increase data confidentiality and security. Protect digital data streams and secure your print environment.

More information:

www.lrsoutputmanagement.com/secure-printing

GDPR Compliant Printing

Secure Pull Printing & Secure Document Release

- Enable user access to devices via login, pin or badge
- Restrict / release device functionalities for each user (group)
- Ensure that files are held in a secure print queue or on the user workstation
- Enforce that documents can only be printed if the user is physically at the device

Data Protection via Encryption

- Protect data while in 'motion' (from user workstation to server, and from server to the printing device)
- Avoid unauthorized users / hackers getting access
- Restrict access to encrypted data to administrators only

Watermarks & Timestamps

- Apply watermarks and timestamps to documents to help classify confidential files
- Avoid distribution / loss of documents by clearly marking them with special delivery instructions

Reporting and Auditing

- Run reports on who accessed what data at which device, when, and how often
- Be able to determine what actions were taken on each file for a complete audit trail

GDPR COMPLIANCE CHECKLIST

Please answer yes or no to the following questions that will help identify where your organisation might be at risk of GDPR violations.

Do you lock printing devices?	Yes/no
Do you restrict usage of devices?	Yes/no
Do you manage printing?	Yes/no
Is direct printing enabled?	Yes/no
Do all users have network logins?	Yes/no
Do you control printing on USB printers?	Yes/no
Do you register guest users/ mobile users?	Yes/no
Is data encrypted prior to transfer?	Yes/no

Are the following printing features currently in place?

Secure pull printing	Yes/no
Mobile printing	Yes/no
Mobile document release	Yes/no
Reporting on network printer usage	Yes/no
Control of printing from USB Printers	Yes/no
Reporting on USB Printer usage	Yes/no
Print server data encryption	Yes/no
Watermarks & Timestamps	Yes/no

If you have answered any of the above questions with no, you are likely at risk under the new GDPR. Many organisations already protect personal devices, but printers are often overlooked. Ensure that your print environment is GDPR compliant. Contact LRS and consult us on how you can secure your print processes.

When contacting us, please provide us with this checklist as well as the following details:

office / site locations:

print servers:

networked devices:

locally connected printers:

IT administrators:

networked users:

www.lrsoutputmanagement.com/contact-us